

# **Hazard Mitigation Plan Community of Lyon County, KS**

## **Section 6 Plan Maintenance**

### **6.1 Monitoring, Evaluating and Updating the Plan**

Plan Last Updated On:

#### **A. MONITORING AND REPORTING**

Periodic monitoring and reporting on progress of the Plan is required to evaluate the goals and objectives for Lyon County. This will allow the Plan to stay current and will measure the effectiveness of the Plan.

The Plan has therefore been designed to be user-friendly in terms of monitoring implementation and preparing regular progress reports.

The LEPC group that formed the Hazard Mitigation Planning Team will continue to have quarterly meetings. These meetings will discuss all aspects of disaster planning. This Hazard Mitigation Plan can be discussed at any meeting when that group feels it is appropriate.

The Plan is a public document, and will remain available at the Lyon County Emergency Management Office for review and comment during normal business hours. Public comment will be documented and included in annual reporting to the Board of County Commissioners.

#### **ANNUAL REPORTING PROCEDURES**

The Mitigation Plan (excluding appendices) shall be reviewed annually by the Lyon County Emergency Management Coordinator, or by a department or individual assigned by the County Commission. This activity provides the mechanism for ensuring the Mitigation Actions are incorporated into future County planning activities. This review will include the following as a minimum scope:

1. The Emergency Management Coordinator and the Lyon County Board of County Commissioners will receive an annual report and / or presentation on the implementation status of the Plan during a public forum meeting. This forum can either be a scheduled county commission meeting or special meeting called to review mitigation planning. This report will include, at a minimum, a completed, printed version of the Mitigation Action Plan (MAP).

2. The report will include an evaluation of the progress,

effectiveness and appropriateness of the Mitigation Actions proposed in the Plan.

3. The report will recommend, as appropriate, any required changes or amendments to the Plan.

If the Board of County Commissioners determines that the recommendations warrant modification of the Plan, the Board may initiate a Plan amendment as described in Section B.

In addition to an annual review, implementation progress on proposed mitigation actions should be monitored as a component to the Community Rating System (CRS) certification process. CRS communities are required to submit an annual re-certification of their CRS activities, including a status report of the Mitigation Plan if utilized to meet the requirements for floodplain management planning. This will support certification efforts for the county.

#### B. REVISIONS AND UPDATES

Periodic revisions and updates of the Plan are required to ensure that the goals and objectives for Lyon County are kept current. More importantly, revisions may be necessary to ensure the Plan is in full compliance with federal regulations and state statutes. This portion of the Plan outlines the procedures for completing such revisions and updates.

#### FIVE (5) YEAR PLAN REVIEW

The three background studies (Hazard Identification and Analysis, Community Vulnerability Assessment, and Mitigation Capabilities Assessment) should be reviewed every 5 years to determine if there have been any significant changes in Lyon County that should be assessed and considered in the mitigation plan. Increased development, increased exposure to certain hazards, the development of new mitigation capabilities or techniques, and changes to federal or state legislation are examples of changes that may affect the condition of the Plan.

Following a disaster declaration, the Plan should be revised to incorporate lessons learned and to address specific circumstances arising out of the disaster.

The results of this five (5) year review should be summarized in the annual report prepared for this Mitigation Plan under the direction of the Lyon County Emergency Management Coordinator. The annual report will include an evaluation of the effectiveness and appropriateness of the Plan, and will recommend, as appropriate, any required changes or amendments to the Plan.

If the Board of County Commissioners determines that the recommendations warrant modification to the Plan, the Board may either initiate a Plan amendment as described below or, if

conditions justify, may direct the Lyon County Emergency Management Coordinator to undertake a complete update of the Plan.

#### PLAN AMENDMENTS

An amendment to the Plan should be initiated only by the Board of County Commissioners, either at its own initiative or upon the recommendation of the Lyon County Emergency Management Coordinator. Upon initiation of an amendment to the Plan, Lyon County will forward information on the proposed amendment to interested parties including, but not limited to, affected county departments, residents and businesses. Information will also be forwarded to the Kansas Division of Emergency Management office. This information will be sent out in order to seek input on the proposed Plan amendment for not less than a forty-five (45) day review and comment period. The general public shall also be notified through standard communications modes (newspaper, radio, etc.) to allow public input on recommended changes to the Mitigation Plan.

At the end of the comment period, the proposed amendment and review comments will be forwarded to the Lyon County Emergency Management Coordinator, or his/her designee, for consideration. If no comments are received from the reviewing parties within the specified review period, such will be noted accordingly. The Lyon County Emergency Management Coordinator, or his/her designee, will review the proposed amendment along with the comments received from other parties, and submit a recommendation to the Board of County Commissioners within sixty days.

In determining whether to recommend approval or denial of a Plan amendment request, the following factors will be considered:

1. Errors or omissions made in the identification of issues or needs during the preparation of the Plan;
2. New issues or needs have been identified which were not adequately addressed in the Plan;

There has been a change in information, data, or assumptions from those on which the Plan was based.

Example: New Census data comes out.

3. Upon receiving the recommendation of the Lyon County Emergency Management Coordinator, the Board of County Commissioners will then proceed with its established procedures for changing a document of this type. The Board of County Commissioners will review the recommendation, including the factors listed above, and any oral or written comments received at the public hearing. Following that review, the Board of County Commissioners will take one of the following actions:

1. Adopt the proposed amendment as presented.
2. Adopt the proposed amendment with modifications.
3. Refer the amendments request back to the Lyon County Emergency Management Coordinator for more consideration.
4. Defer the amendment request for further consideration and/or hearing.

## **6.2 Implementation through Existing Programs**

When applicable, Lyon County Emergency Management with assistance from the appropriate Hazard Mitigation Planning Team will consider the effectiveness of previously implemented mitigation measures and of current mitigation related policies, plans, practices, and programs to include the following:

- Hazard Mitigation Grant Program (HMFP) projects
- Public Assistance (PA) program projects
- Corp of Engineers studies, plans, and projects
- Action and projects that received federal funding from Pre Disaster Mitigation program
- Flood Mitigation Assistance

## **6.3 Continued Public Involvement**

Description of Opportunities and Mechanisms for On-Going Public Involvement

Each community's representative will be responsible for forwarding data to the Lyon County Emergency Management Office for inputting data into the website for their mitigation project(s). The Planning Team will be kept informed at the quarterly meetings of the Lyon County Emergency Planning Committee (LEPC), as to any changes to the plan.

There will also be continued public involvement through newspaper notices and postings in public locations. In addition, the Lyon County Emergency Planning Committee (LEPC) will make every attempt to ensure that the public will be able to directly comment on and provide feedback about the Plan by posting the agenda and submitting meeting notices to local media. This process will inform the county citizens about any changes or revisions to the Lyon County Natural Hazard Mitigation Plan.